PERIODIC EVALUATIONS FOR
TENURED/TENURE-TRACK FACULTY
COMPLETE TIME SCHEDULE AY 2020-2021

<table>
<thead>
<tr>
<th><strong>PROBATIONARY FACULTY (FALL SEMESTER)</strong></th>
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<td><em>For probationary faculty in their 1st year, a mentoring meeting with department chair or school director may be requested in lieu of a formal evaluation.</em></td>
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**MON, JUL 6, 2020**  
Faculty Advancement distributes *Faculty Evaluations Master Schedule*. Colleges may begin creating cases in Interfolio.

**FRI, SEP 4, 2020**  
Colleges must submit the names of peer review committee members for the department and college levels to Faculty Advancement.

**MON, SEP 7, 2020**  
Labor Day Holiday (Campus Closed)

**FRI, SEP 25, 2020**  
**Submission Deadline.** Probationary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.

**FRI, OCT 16, 2020**  
Department/School Peer Review Committee sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately OCT 27).

**FRI, OCT 23, 2020**  
Department Chair/School Director (or designee of the dean) sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation (approximately NOV 2).

**FRI, DEC 11, 2020**  
Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.

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<tr>
<th><strong>TENURED FACULTY (SPRING SEMESTER)</strong></th>
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**FRI, DEC 11, 2021**  
Colleges may begin creating cases in Interfolio.

**FRI, FEB 12, 2021**  
**Submission Deadline.** Tenured faculty undergoing a periodic evaluation to submit their material via Interfolio by this date.

**FRI, MAR 5, 2021**  
Department/School Peer Review Committee sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately MAR 15).

**MAR 29 – APR 2, 2021**  
Spring Break and Cesar Chavez Holiday (Campus closed on MAR 31)

**FRI, MAR 19, 2021**  
Department Chair/School Director (or designee of the dean) sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation (approximately APR 5).

**FRI, MAY 7, 2021**  
Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.